



N.C. Professional Computer Services  
4100 Kernersville Road  
Winston-Salem, N.C 27107  
Phone: 336 788-8900  
Email: support@ncpcs.com  
Website: www.ncpcs.com

## Computer, Phone / Tablet Drop Off Form

Date: \_\_\_\_\_

Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

\_\_\_\_\_ E-Mail: \_\_\_\_\_

Workgroup \_\_\_\_\_

Machine Name \_\_\_\_\_

Login Password \_\_\_\_\_

Data Save **Y or N**

Description of work:

Operating System \_\_\_\_\_

\_\_\_\_\_

I (undersigned customer) have the authority to order the work detailed above. I (undersigned customer) agree that the seller NCPCS retains ownership of equipment/materials furnished until final payment is received. If payment is not made within 30 days after services rendered it is agreed that equipment/materials thus abandoned will become the property of NCPCS unless arrangements otherwise specified on the reverse of this original document. In consideration for NCPCS effecting repairs to my equipment I (undersigned customer) agree to indemnify and hold harmless NCPCS its directors, officers, employees, agents and all assigns from any and all claims, demands, actions and causes of action by any individual or entity arising from or in any way connected with the repair of said equipment including, but not limited to, all claims of personal injury, property damage, expense, losses damages, costs and fees (including attorney's fees) and I (undersigned customer) agree to release, acquit and forever discharge any and all claims, demands, actions and causes for action I (undersigned customer) have against NCPCS arising from or on the behalf of such repairs or services rendered thereof.

Customer Signature: \_\_\_\_\_

Date: \_\_\_\_\_